

2009-10 Continuing Student Fellowship Procedures Handbook

Enclosed you will find the descriptions of the continuing fellowship competitions. Support for our continuing students is critical to their ability to stay continuously enrolled and engaged in our academic programs. We encourage you to read through this document carefully and communicate information to your faculty and students so that maximum use may be made of these fellowship opportunities. **Many departments have endowments designated for graduate student support. Please insure that your department is maximizing the effectiveness of these endowments.**

For all continuing fellowships, the Graduate Division encourages nominations of individuals who meet the eligibility criteria and represent cultural, linguistic, geographic, and socio-economic backgrounds not adequately represented in the graduate student population.

Nomination Procedures:

Please only nominate students for fellowships in which they are eligible. For each fellowship category, please provide:

- A list of the nominees on the nomination forms (*editable PDF available on GradNET*).
- **For Continuing Support:** A nomination memo including pertinent information such as publications, presentations at scholarly meetings, artistic performances in public forum, and other accomplishments that apply to each student. **As requested by the faculty review committees, the nomination template must be used for your nomination.**
- **For Continuing Research Support, Research Grants and Dissertation Fellowships:** a completed application and materials (available on GradNET for department distribution). Applications completed by the student, must be submitted with the nomination form by the department.

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Eligibility for all fellowship nominations:

- All award recipients must maintain continuous full-time enrollment at UCSB, and remain in good academic standing (cumulative GPA of 3.0 or better, and fewer than 12 units of incomplete or no grade) for the duration of their award.
- Consistent with our policy on fee fellowship and block grant funds, P3 (or Doctoral 2A) class level students are not eligible for nomination for a continuing student fellowship. (A student enrolled for more than 9 quarters since advancement to doctoral candidacy is P3 class level.)
Note: Please consult your Graduate Program Assistant who has access to this information on GradNET.
- Students who are currently receiving support from a multi-year fellowship package are not eligible to be nominated (e.g., students in a departmental employment year).

Please Note: Advancement to candidacy is a requirement for many nominations/applications. *The Spring 2009 deadline to advance to doctoral candidacy is March 26th. That is, the \$90 advancement fee must be paid and completed advancement paperwork must be received by the Graduate Division by this date.*

U.S. citizens and permanent residents are eligible for non-resident tuition fellowships **only for their first three quarters** at UCSB. During their first year students should establish residency. For detailed information, please consult the Office of the Registrar's [Establishing California Residency for Fee Purposes](#).

I. BY DEPARTMENT NOMINATION

A. CONTINUING SUPPORT

- **GPA** - Nominees should have GPAs of 3.6 or above
- **Degree Milestones** - Students must be making normal progress toward the degree and have advanced to candidacy within four years (if applicable).
- **Normative Time** - We are committed to directing our limited central fellowship funds to support those students who are making timely progress to degree. To that end, as in prior years, nominations will not be accepted for students who are beyond the normative time to degree in your department.
- **Registration** - Students must be registered or on an approved Leave of Absence for Spring 2009.
- **Appointments** - Departments may supplement with any combination of appointments up to an average of 35% time over the course of the academic year. (In these cases, Graduate Student Fee Remission will pay fees/GSHIP from the salary account. Graduate Division will pay the balance of fees if needed.)
- **Awards** - Students may receive the Dean's Fellowship **and/or** the Graduate Opportunity Fellowship **no more than twice** (includes recruitment and continuing).

1. Dean's Fellowship

- a. **Eligibility:** Open to domestic and international doctoral or M.F.A. students.
- b. **Support:** For this 1-year award, the Graduate Division provides a stipend of \$16,000, plus payment of in-state fees and health insurance for all awardees. Nonresident tuition is not included in the award package. However, departments may provide payment of nonresident tuition for international students.
- c. **Nomination Form:** <https://gradnet.ucsb.edu/files/forms/0910dfcontnom.pdf>

2. Graduate Opportunity Fellowship

- a. **Eligibility:**
 - i. Open to domestic doctoral or M.F.A. students.
 - ii. Nominees should make a contribution to the graduate population in the nominating department. Please see the nomination form for details.
- b. **Support:** For this 1-year award, the Graduate Division provides a stipend of \$16,000, plus payment of in-state fees and health insurance for all awardees.
- c. **Nomination Form:** <https://gradnet.ucsb.edu/files/forms/0910gofcontnom.pdf>

B. CONTINUING RESEARCH SUPPORT

- **Advancement** - Open to domestic doctoral students who have advanced by Spring 2009.
- **Registration** - Students must be registered or on an approved Leave of Absence for Spring 2009.
- **Awards** - Students may receive each of the fellowships no more than twice.

1. Graduate Humanities Research Assistant Program

- a. **Eligibility:** Students from the humanities or fine arts, or who are conducting research of a humanistic nature.
- b. **Support:** Graduate Student Researcher (GSR) appointment with a salary of approximately \$16,000 plus the payment of in-state fees and health insurance.
- c. **Nomination Form:** <https://gradnet.ucsb.edu/files/forms/0910humracontnom.pdf>

2. Graduate Research Mentorship Program (GRMP)

- a. **Support:** Payment of a \$16,000 stipend for the academic year plus payment of in-state fees and health insurance.
- b. **Nomination Form:** <https://gradnet.ucsb.edu/files/forms/0910grmpcontnom.pdf>

C. RESEARCH GRANTS

- **Advancement** - Open to domestic and international doctoral students who have advanced by Spring 2009.
- **Registration** - Students must be registered in Spring 2009.
- **Awards** - Students may not receive either of the fellowships more than once.

1. Humanities and Social Sciences Research Grant Program

- a. **Support:** Maximum award is \$2,000.
- b. **Nomination Form:** <https://gradnet.ucsb.edu/files/forms/0910rgcontnom.pdf>

2. Science & Engineering Research Grant Program

- a. **Support:** Maximum award is \$2,000.
- b. **Nomination Form:** <https://gradnet.ucsb.edu/files/forms/0910rgcontnom.pdf>

DISSERTATION FELLOWSHIPS

- **Advancement** - Students must be advanced to candidacy by Spring 2009.
- **Registration** - Students must be registered or on an approved Leave of Absence for Spring 2009.
- **Employment** - Campus employment is not permitted while receiving a dissertation fellowship.
- **Completion** - These fellowships are intended for doctoral students from all academic disciplines who are in the final stages of completing their dissertation.
- **Awards** – Dissertation awardees will not be eligible for further Graduate Division fellowships.

1. Graduate Division Dissertation Fellowship

- a. Eligibility:
 - i. Open to domestic and international doctoral students.
 - ii. Financial need is a critical component. This fellowship is intended to free the student from non-academic or TA employment, but NOT RA-ship, enabling full attention to dissertation writing.
- b. Support: Payment of in-state fees and health insurance plus \$6,000 stipend for one quarter. Nonresident tuition will not be provided. Applicants shall determine which quarter within the 2009-10 academic year they wish to receive the Dissertation Fellowship.
- c. Nomination Form: <https://gradnet.ucsb.edu/files/forms/0910discontnom.pdf>

2. The President's Dissertation Year Fellowship

- a. Eligibility:
 - i. Open to domestic doctoral students.
 - ii. Nominees should make a contribution to the graduate population in the nominating department. Please see the application form for details.
- b. Support: The fellowship provides an academic year stipend of \$16,000, in-state fees, health insurance, and \$500 for research expenses in the student's final year of study.
- c. Nomination Form: <https://gradnet.ucsb.edu/files/forms/0910discontnom.pdf>

II. BY STUDENT APPLICATION

A. ADDITIONAL SOURCES OF FUNDING

I would like to remind you of additional sources of funding: The Graduate Division administers the fellowships and grants briefly listed below through **application by graduate students**. Please encourage your students to visit our website at www.graddiv.ucsb.edu/pubs/#fn. The site includes a full description of the eligibility, criteria, level of support, and an application form for each award. The announcement of awards will occur by the end of June 2009.

1. Broida-Hirschfelder Fellowship

- a. Eligibility:
 - i. For graduate students in science and engineering departments. See application for full list of eligible departments.
 - ii. Domestic and international doctoral students may apply; preference will be given to students who have advanced to candidacy.
 - iii. Recipients must be registered or on approved Leave of Absence in Spring 2009 and registered Fall 2009.
- b. Support: \$8,000 stipend
- c. Application: www.graddiv.ucsb.edu/pubs/financial/pdf/broida0910.pdf

2. Olivia Long Converse Graduate Fellowship

- a. Eligibility:
 - i. For graduate students researching terrestrial plants in Mexico.
 - ii. Domestic and international doctoral students who have advanced to candidacy by Spring 2009 may apply.
 - iii. The Olivia Long Converse Graduate Fellowship is to Awards may be received more than once.
 - iv. Students must show financial need
- b. Support: Maximum of \$6,000 for one quarter or maximum of \$16,000 for one academic year. Predoctoral and dissertation fellowships will be granted for field-oriented studies.
- c. Application: www.graddiv.ucsb.edu/pubs/financial/pdf/converse0910.pdf

3. Brython Davis Graduate Fellowship

- a. Eligibility:
 - i. One of the applicant's parents must be or have been a regular member of the U.S. Navy or Marine Corps.
 - ii. Domestic and international doctoral students may apply.
 - iii. New students who have been accepted to graduate study at UCSB, or continuing UCSB graduate students who are registered or on approved Leave of Absence in Spring 2009.
- b. Support: \$6,000 stipend and in-state fees and health insurance for one quarter. Nonresident tuition is not provided. Awards may be made for one quarter or one academic year and may be received more than once. Applicants shall determine which quarter within the 2009-10 academic year they wish to receive the Davis Fellowship.
- c. Application: www.graddiv.ucsb.edu/pubs/financial/pdf/davis0910.pdf

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4. James D. Kline Fund for International Studies

- a. Eligibility:
 - i. For UC graduate students to further their interest in or commitment to programs of study that promote international understanding and world peace.
 - ii. Domestic and international graduate students may apply.
 - iii. The award recipient must be registered in Spring 2009.
- b. Support: This award will be for approximately \$500 to \$3,000. If a Kline awardee is a UCSB graduate student, Graduate Division will also provide a one-to-one match to the Kline award.
- c. Application: www.graddiv.ucsb.edu/pubs/financial/pdf/kline0910.pdf

5. UCSB Affiliates Graduate Dissertation Fellowships

- a. Eligibility:
 - i. Doctoral graduate students who are advanced to candidacy and in the final stages of the degree.
 - ii. Domestic and international students may apply.
 - iii. Recipients must be registered or on approved Leave of Absence in Spring 2009 and registered Fall 2009.
- b. Support: This group, with matching support from Graduate Division, will award fellowships of \$3,000 each
- c. Application: www.graddiv.ucsb.edu/pubs/financial/pdf/affiliates0910.pdf

6. Doctoral Student Travel Grant (through the Academic Senate)

- a. Eligibility:
 - i. Doctoral students who are advanced to candidacy or MFA students in their second year and in candidacy prior to travel.
 - ii. Applicants must be currently registered or on an approved Leave of Absence
 - iii. The award may only be received once.
- b. Support: Maximum funding amounts based on travel location and actual cost.
- c. Application: <https://senate.ucsb.edu/grants/doctoral.student.travel/>

Thank you for your participation in this important process!

Please note, for selections at all levels (i.e., department and campus):

The University of California, in accordance with applicable Federal and State law and university policy, does not discriminate on the basis of race, color, national origin, religion, sex, gender identity, pregnancy, disability, age, medical condition (cancer-related), ancestry, marital status, citizenship, sexual orientation, or status as a Vietnam-era veteran or special disabled veteran. The university also prohibits sexual harassment. This nondiscrimination policy covers admission, access, and treatment in university programs and activities.*

Inquiries regarding the university's student-related nondiscrimination policies may be directed to:

[Ricardo Alcaino](#), Director, Equal Opportunity, Office of APEO, Tel: (805) 893-4504.

**Pregnancy includes pregnancy, childbirth, and medical conditions related to pregnancy or childbirth.*

cc: Divisional Deans

All materials are due in the Graduate Division by Wednesday, April 1st, 2009 *

	Financial Support					Eligibility				Materials to be Submitted by Departments								Letters of Rec
	Stipend Amount	Stipend Duration	Fees	GSHIP	NRT	Max times rec'd	Domestic only	Adv'd to Candidacy	Appointment Permitted	Nomination Form	Nomination Memo	Cover Sheet	Res/Diss Summary	Completion or Project Plan	CV	Other		
By Department Nomination										completed by department		completed by student					from faculty	
<i>See Continuing Student Fellowship Procedures Handbook for eligibility requirements. Nomination forms and applications are available on GradNET.</i>																		
Continuing Support																		
1	Dean's Fellowship	\$16,000	1 Year	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	2	<input type="checkbox"/>	<input type="checkbox"/>	Avg 35%	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
2	Graduate Opportunity Fellowship	\$16,000	1 Year	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>		<input checked="" type="checkbox"/>	<input type="checkbox"/>	Avg 35%	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
Continuing Research Support																		
1	Graduate Humanities Research Assistant Program	\$16,000	1 Year	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	2	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Avg 35%	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	2	
2	Graduate Research Mentorship Program	\$16,000	1 Year	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	2	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Avg 35%	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	diversity statement 2	
Research Grants																		
1	Humanities & Social Sciences Research Grant	\$2,000 max	Spring 09	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	1	<input type="checkbox"/>	<input checked="" type="checkbox"/>	yes	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	budget 2	
2	Science & Engineering Research Grant	\$2,000 max	Spring 09	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>	<input checked="" type="checkbox"/>	yes	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	budget 2	
Dissertation Fellowships																		
1	Graduate Division Dissertation Fellowship	\$6,000	1 Qtr	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>	<input checked="" type="checkbox"/>	no	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	fin support stmt 2	
2	President's Dissertation Year Fellowship	\$16,000	1 Year	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	1	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	no	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	diversity statement 3	

By Student Application

<i>Full eligibility requirements are in the application and available on the Graduate Division Website: www.graddiv.ucsb.edu/pubs/#fn</i>										Materials to be Submitted by Students						from faculty	
1	Broida-Hirschfelder Fellowship	\$8,000	Fall 09	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>	<input type="checkbox"/>	yes	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	narrative 1
2	Olivia Long Converse Graduate Fellowship	\$16,000	1 Year	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>	<input type="checkbox"/>	Avg 35%	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	budget 1
3	Brython Davis Graduate Fellowship	\$16,000 max \$6,000	1 Year 1 Qtr	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>	<input type="checkbox"/>	Avg 35%	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	proof of service 1
4	James D. Kline Fund for International Studies	\$500 - \$3,000	Spring 09	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>	<input type="checkbox"/>	yes	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	2
5	UCSB Affiliates Graduate Dissertation Fellowships	\$3,000	Fall 09	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>	<input checked="" type="checkbox"/>	yes	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	narrative 2
6	* Doctoral Student Travel Grant (Academic Senate)	travel support varies		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	1	<input type="checkbox"/>	<input checked="" type="checkbox"/>	yes	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	conf. invitation to present 1

Applications for the grant must be received at least 21 calendar days before travel.